



Kingdom of Bahrain مملكة البحرين  
وزارة الصناعة و التجارة  
Ministry of Industry & Commerce



## ASSOCIATION FOR INTERNATIONAL ARBITRATION

Avenue Louise 146/9, 1050 Brussels, Belgium

Tel: +32 2 643 3301, Fax: +32 2 646 2431, <http://www.arbitration-adr.org>

### Seminar for Commercial International Arbitration 04-05 September 2013

Wednesday 04 September 2013	<i>Schedule Seminar Day 1</i>
Timeline	<i>Overview of the AIA Association for International Arbitration</i>
08.30 – 09.00	<b><u>Registration and morning coffee</u></b>
09.00 – 10.00	<b><i>Introduction to AIA</i></b>  <ol style="list-style-type: none"><li>1. When AIA was founded; the goals of AIA</li><li>2. AIA location and branches and the way AIA works; membership in AIA and its benefits;</li><li>3. Businesses that are attributed to AIA, AIA's activities;</li><li>4. Financial support, the budget of AIA, cooperation with AIA; the advisory board of AIA;</li><li>5. Future vision of AIA</li></ol> <b><u>Speaker</u></b> – Johan Billiet, president of AIA



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10.00 – 10.30	<b><u>Coffee break</u></b>
10.30 – 11.00	<b><u>Introduction for our programs coming in Bahrain 2013 - 2014</u></b>  <ol style="list-style-type: none"><li>1. Training courses</li><li>2. Work Shop</li><li>3. Seminar</li><li>4. Conferences</li></ol>
11.00 – 12.00	<b><u>Overview of the upcoming conference Introduction to "How to become an international arbitrator" program</u></b>  <ol style="list-style-type: none"><li>1. Structure of the program</li><li>2. Topics covered</li></ol>
12.00 – 12.30	<b><u>Coffee break + Prayer time</u></b>
12.30 – 01.00	<b><u>Introduction for Seminar</u></b>  <b><u>Overview of the main arbitration institutions in Europe and their practices.</u></b>
01.00 – 3.00	<b><u>Lunch Buffet</u></b>



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Thursday 05 September 2013	<i>Schedule Seminar Day 2</i>
<b>Overview of the Main Arbitration Institutions in Europe and Their Practices</b>	
08.00 - 08.30	<b>Registration and morning coffee</b>
08.30 - 09.00	<b><u>Introduction</u></b>
	<ul style="list-style-type: none"><li>✓ <b>Arbitral Institutions (ICC, SCC, LCIA)</b></li><li>✓ <b>Written Communications and Timing</b></li></ul>
09.00 – 09.30	<b><u>Commencing Arbitration</u></b>
	<ul style="list-style-type: none"><li>✓ <b>Request for and Notice of Arbitration</b></li><li>✓ <b>Answer to Request or Response and Counterclaims</b></li><li>✓ <b>Further Details</b></li><li>✓ <b>Effect of the Arbitration Agreement</b></li></ul>



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09.30 - 10.30	<b><u>The Arbitral Tribunal</u></b>
	<ul style="list-style-type: none"><li>✓ <b>General Provisions</b></li><li>✓ <b>Number of Arbitrators</b></li><li>✓ <b>Appointment and Confirmation of Arbitrators</b></li><li>✓ <b>Expedited Formation</b></li><li>✓ <b>Multiple Parties</b></li><li>✓ <b>Challenge of Arbitrators</b></li><li>✓ <b>Replacement of Arbitrators</b></li></ul>
10.30 - 11.00	<b><u>Coffee break</u></b>
11.00 - 12.00	<b><u>The Arbitral Proceedings</u></b>
	<ul style="list-style-type: none"><li>✓ <b>Transmission of File to the Arbitral Tribunal</b></li><li>✓ <b>Place or Seat of Arbitration</b></li><li>✓ <b>Rules Governing the Proceedings</b></li><li>✓ <b>Language of the Arbitration</b></li><li>✓ <b>Applicable Rules of Law</b></li><li>✓ <b>Applicable Procedural Rules</b></li><li>✓ <b>Terms of Reference</b></li><li>✓ <b>Procedural Timetable</b></li><li>✓ <b>New Claims</b></li><li>✓ <b>Written Submissions</b></li></ul>



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	<ul style="list-style-type: none"><li>✓ <b>Establishing the Facts</b></li><li>✓ <b>Hearings</b></li><li>✓ <b>Privacy and Confidentiality</b></li><li>✓ <b>Closure of Proceedings</b></li><li>✓ <b>Conservatory and Interim Measures</b></li></ul>
12.00 – 12.30	<b><u>Coffee break + Prayer time</u></b>
12.30 – 13.30	<b><u>Awards</u></b>
	<ul style="list-style-type: none"><li>✓ <b>Time Limit for the Award</b></li><li>✓ <b>Making the Award</b></li><li>✓ <b>Award by Consent</b></li><li>✓ <b>Scrutiny of the Award</b></li><li>✓ <b>Notification, Deposit, and Enforcement of the Award</b></li><li>✓ <b>Correction and Interpretation of the Award</b></li><li>✓ <b>Appeal or Challenge of the Award</b></li></ul>



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13.30 - 14.00	<b><u>Costs and Other provisions</u></b>
	<ul style="list-style-type: none"><li>✓ Fees</li><li>✓ Decisions about Costs of the Arbitration</li><li>✓ Modified Time Limits</li><li>✓ Waiver</li><li>✓ Exclusion of Liability</li><li>✓ General Rule</li></ul>
14.00 - 14.30	<b><u>Distribution of certificates to the participants</u></b>
14.30 - 15.30	<b>Lunch Buffet</b>
	<p style="text-align: center;"><b>What do you get participant in the seminar</b></p> <ol style="list-style-type: none"><li>1- Certificate of Attendance the seminar</li><li>2- Work Sheet</li><li>3- Training bag</li><li>4- Two Coffee Break + Lunch Buffet</li><li>5- Live Transletor (English + Arbic)</li><li>6- Stetionery</li><li>7- picturs in CD of the Seminar</li></ol>